

# SUMMER

Summer 2020 sessions begin June 22



## El Camino College

*Where you belong. Where you succeed.*



## Summer 2020 First Six-Week Session\*

First Six-Week Session Begins	Monday, June 22, 2020
Last Day to Drop and be Eligible for a Refund	Thursday, June 25, 2020
Last Day to Add	Thursday, June 25, 2020
Last Day to Drop without Notation on Permanent Record	Thursday, June 25, 2020
Independence Day Holiday Observed (Campus Closed)	Thursday, July 2, 2020
Last Day to Drop with a "W"	Tuesday, July 21, 2020
First Six-Week Session Ends	Thursday, July 30, 2020

## Summer 2020 Eight-Week Session\*

Eight-Week Session Begins	Monday, June 22, 2020
Last Day to Drop and be Eligible for a Refund	Monday, June 29, 2020
Last Day to Add	Monday, June 29, 2020
Last Day to Drop without Notation on Permanent Record	Monday, June 29, 2020
Independence Day Holiday Observed (Campus Closed)	Thursday, July 2, 2020
Last Day to Drop with a "W"	Thursday, July 30, 2020
Eight-Week Session Ends	Thursday, August 13, 2020

## Summer 2020 Second Six-Week Session\*

Second Six-Week Session Begins	Monday, July 6, 2020
Last Day to Drop and be Eligible for a Refund	Thursday, July 9, 2020
Last Day to Add	Thursday, July 9, 2020
Last Day to Drop without Notation on Permanent Record	Thursday, July 9, 2020
Last Day to Drop with a "W"	Tuesday, August 4, 2020
Second Six-Week Session Ends	Thursday, August 13, 2020

\*Monday-Thursday classes only; please see your syllabus for all other deadlines. Some deadlines fall on the weekend; please come to Admissions & Records the Thursday before if you need assistance.



## Table of Contents

Fees, Payment Deadlines, Refunds.....	3
Financial Aid.....	4
Cross Enrollment.....	6
Academic Resources and Support Programs.....	7
Bookstore.....	8
Career & Transfer Center.....	8
Parking, Traffic and Safety.....	11
Annual Security Report.....	11
Distance Education.....	19
Unlawful Discrimination Complaints.....	45
Campus Map.....	47



Registration appointment information  
will be available online beginning  
**Monday, May 4.**

Summer registration begins  
**Tuesday, May 12.**

## How to Register for Classes

Check your registration appointment  
and register for classes online at  
[www.elcamino.edu](http://www.elcamino.edu)

Log in to **MyECC**  
and then click on "Registration"  
(see page 5 for more information).

## How to Reach Us: (Area code is 310)

### Academic Division Office Telephone Numbers

Behavioral & Social Sciences.....	660-3735
Business.....	660-3770
Fine Arts.....	660-3715
Health Sciences & Athletics.....	660-3545
Humanities.....	660-3316
Industry & Technology.....	660-3600
Library & Learning Resources.....	660-3525
Mathematical Sciences.....	660-3200
Natural Sciences.....	660-3343
Nursing.....	660-3281

### Student Services Telephone Numbers

Admissions Office.....	660-3414
Assessment.....	660-3405
Bookstore.....	660-3380
Campus Police.....	660-3100
Career Center Appointments.....	660-6137
Cashier's Office.....	660-3142

Counseling Appointment Center.....	660-3458
El Camino Language Academy (ECLA).....	660-6473
Extended Opportunity Programs & Services (EOPS).....	660-3464
Financial Aid.....	660-3493
First Year Experience/Learning Communities.....	660-6936
Inter-Club Council.....	660-6399
International Student Program.....	660-3431
Library Circulation.....	660-3519
Library Reference.....	660-6483
Parking Services.....	660-6769
Records Office.....	660-3436
Scholarship Office.....	660-6541
Special Resource Center.....	660-3295
Student Development.....	660-3500
Student Government (ASO).....	660-3507
Student Health Services.....	660-3643
Supplemental Instruction.....	660-3612
Transfer Center Appointments.....	660-3408
Tutoring Center.....	660-3511
Veterans Resource Center.....	660-3486

## Fees

**You are liable for all fees unless you drop the class by the refund deadline date. Fees are due by fee payment deadlines.**

### ALL FEES SUBJECT TO CHANGE

**Enrollment Fee..... \$46 per credit unit**

Parking Permit - Car, Motorcycle and

California College Promise Grant (formerly BOGFW).....\$20 per summer term

Student Health Fee ..... \$18 per summer term

Non-Resident Tuition (subject to change) .....\$315 per unit plus \$46 per unit

Credit by Examination.....\$46 per unit

Auditing.....\$15 per unit

Transcripts (first two are free).....\$6 each; \$9 for next day or hand-carry

For your convenience, we offer three ways to pay your fees:

- Pay online! Go to [www.elcamino.edu](http://www.elcamino.edu) and click on **MyECC**;
- Bring Visa, MasterCard, Discover, cash or checks to the Cashier's Office; or
- Mail a check or money order to:  
El Camino College; Cashier's Office  
16007 Crenshaw Blvd., Torrance, CA 90506.

**Mailed checks must be received in the Cashier's Office on or before the deadline date.**

**Cashier's Office - Bookstore building, southeast corner, 1st floor**

Regular Hours: Monday - Thursday, 8 a.m. - 5 p.m.

Closed Fridays (June 26 to August 14, 2020).

Possible extended hours during the first week of each term

## Drop for Non-Payment

All student fees must be paid in full by the following deadlines or you may be dropped from all of your classes:

**Last day to pay in-person:**

Thursday, June 11, 2020

**Last day to pay online:**

Sunday, June 14, 2020

**Drop date for non-payment:**

Monday, June 15, 2020

Students on a waitlist for a class must check their El Camino College email daily to find out if they have been admitted to the class.

Waitlisted students admitted to the class must pay those class fees by the same deadlines listed above or they will be dropped from all classes. For questions about the fee payment deadlines, call 310-660-3142.

## Refunds

Students must drop their classes through the online system at **MyECC** according to the following schedule:

**First Six-Week Summer Session:**

Thursday, June 25, 2020

**Eight-Week Summer Session:**

Monday, June 29, 2020

**Second Six-Week Summer Session:**

Thursday, July 9, 2020

To receive a refund for a parking permit, return the permit to the Cashier's Office by the refund deadlines stated above.

Refund checks will be mailed by the midpoint of the semester.

Address changes should be promptly updated in the Admissions Office or through the online system at **MyECC**.

The Student Activities Fee (collected during fall and spring) is non-refundable after the second week of the semester.

## Non-Resident Refunds

To receive a refund of your non-resident tuition, you must drop your full-semester classes through the online system at **MyECC** or in person with Admissions & Records by the following schedule:

**First Six-Week Summer Session:**

**100%** Thursday, June 25, 2020

**50%** Wednesday, July 1, 2020

**Eight-Week Summer Session:**

**100%** Monday, June 29, 2020

**50%** Monday, July 6, 2020

**Second Six-Week Summer Session:**

**100%** Thursday, July 9, 2020

**50%** Thursday, July 16, 2020



## Financial Aid Programs

### Federal School Code 001197

El Camino College offers financial assistance to students through the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Cal Grants B and C, Student Success Completion Grant (SSCG), Federal Work-Study, Chafee Grant, and the California College Promise Grant (formerly known as the BOG Fee Waiver), and other state grants.

Apply for financial aid by completing the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.gov](http://www.fafsa.gov). If you are a California Dream Act student (AB 540), complete the California Dream Act Application (CADA), in lieu of the FAFSA at <https://dream.csac.ca.gov>.

The best times to apply are October 1 to March 2; however, you may apply anytime. Follow the application process listed at [www.elcamino.edu/financialaid](http://www.elcamino.edu/financialaid) to apply for financial aid.

Apply for the California College Promise Grant by completing the FAFSA or CADA. Please note that the California College Promise Grant only covers enrollment fees; students may be responsible for paying other fees, including the student health fee, student representation fee, and the ASO sticker fee.

Ensure that you are also meeting the Satisfactory Academic Progress (SAP) policy. (SAP is determined at the end of each semester for the subsequent semester.)

To maintain eligibility for the California College Promise Grant, students must meet academic and progress standards by maintaining a cumulative grade-point average (GPA) of 2.0 and completing more than 50% of units attempted.

For assistance and additional information, contact the Financial Aid Office.

## Student Health Fee

Students pay \$18 per summer term to cover the operation, supervision, programs and services of the Student Health Center. Students must be enrolled and currently attending at least one for-credit course to access the services provided by Student Health Services.

There are exceptions under these conditions:

1. Low-income students who meet the California College Promise Grant (Method A) criteria as demonstrated by appropriate support documentation of eligibility or income tax forms as they relate to qualifying income levels:
  - CalWORKs;
  - Temporary Assistance for Needy Families (TANF);
  - College Tuition Fee Waiver for the Dependents of Veterans (CalVet Fee Waiver);
  - General Assistance;
  - Supplemental Security Income (SSI); or
  - State Supplementary Payment (SSP)
2. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization. Students who qualify for this exception may obtain a Health Services Fee Waiver form in the Student Support Services Division Office. All fee-waiver requests must be submitted by the second week of the term.

Students will not be required to pay the student health fee if they are enrolled only in noncredit classes or work site classes. High school students or students enrolled in contract classes only are also exempt.

Student health services are provided for students 18 years of age or older who pay the mandatory fee. High school students permitted to attend the college on a concurrent enrollment basis are not eligible for student health services.

College students under 18 years of age who are subject to other admissions criteria must pay the student health fee and submit a parental or guardian consent form to receive health services.

Children, including children of students, are not permitted in the Student Health Center.

## Admission Requirements

Any person over the age of 18 or possessing a high school diploma or its equivalent from the USA or other nation shall be admitted unless prohibited by law. If under the age of 18, students will qualify if they have 1) graduated from high school or 2) passed the California High School Proficiency Examination (CHSPE). El Camino College may admit

as a special part-time or special full-time student anyone in grades 11 or 12 who, in the opinion of the college president, may benefit from instruction. Concurrently enrolled 11th- and 12th-grade students must comply with all policies, follow all procedures, and meet all requirements by the published deadlines for each semester and/or term.

## Attendance

Students who enroll in a class and do not attend the first scheduled meeting of the class **may** be dropped from the roster and their place may be given to a waitlisted student. During the course of the term, students may be dropped by the instructor for excessive absences. It is ultimately the student's responsibility to drop a course.

## California Nonresident Tuition Exemption Request

### (Formerly AB 540 Affidavit)

California State Assembly Bills 540 and 2000 (AB 540 and AB 2000) and California Senate Bill 68 (SB 68) allow any student who meets all of the following requirements to be exempt from paying nonresident tuition at California Community Colleges, the California State University (CSU), and the University of California (UC).

1. Attendance at California schools. This requirement may be met in either of the following two ways:
  - Total attendance (or attainment of credits earned) in a California high school or equivalent to three or more years of full-time attendance at California high schools, California high schools established by the State Board of Education, California adult schools (established by a county office of education, a unified school district or high school, or the Department of Corrections and Rehabilitation), campuses of the California Community Colleges or a combination of these; or
  - Three or more years of full-time California high school coursework, and a total of three or more years of attendance in California elementary schools, California secondary schools, or a combination of California elementary and secondary schools.

If you are eligible for and receiving a Cal Grant award, keep in mind that you need to take at least 15 semester units per fall/spring semester or 30 semester units per academic year (fall, winter, spring, summer) in order to complete an associate degree within two years at El Camino College and/or to complete your bachelor's degree within four years. Cal Grant awards are limited to four academic years, except for students enrolled in an institutionally required five-year undergraduate program or for students with bachelor's degrees admitted to and enrolled in a professional teacher-preparation program.

2. Completion of a course of study. This requirement may be met in any of the following ways:

- Graduation from a California high school or equivalent;
- Attainment of an associate degree from a California Community College; or
- Fulfillment of the minimum transfer requirements established for the University of California or the California State University for students transferring from a California Community College.

A student who meets the above requirements must file an affidavit with the Admissions & Records Office at El Camino College stating that he/she has an application to legalize his/her immigration status or will file an application as soon as he/she is eligible to do so. In addition to the affidavit, the student must also provide official high school and/or college transcripts that clearly show attendance in all semesters and the date of high school graduation and/or completion of transfer requirements or graduation from a California Community College. If the student attended more than one California high school and/or California Community College, then official transcripts from all high schools and/or California Community Colleges must be provided. If the student graduated through equivalency as mentioned above, then proof must be provided.

Student information obtained in this process is strictly confidential unless disclosure is required under law. Students who meet the criteria will be exempt from the payment of nonresident tuition but will not be classified as "California residents." Students will continue to be classified as "nonresidents." Students who are in the United States under a student or visitor visa are not eligible.

## Registration Procedure

Each student is required to have a registration appointment before being permitted to register. Registration appointments are issued by the Admissions & Records Office and indicate the day and hour after which students may register. Students who complete the admission requirements may check their appointment time on **MyECC**.

Students must enroll on the date and time indicated or any time thereafter in accordance with the published registration schedule.

### Limitations

Enrollment in courses and programs may be limited to students meeting properly established prerequisites and corequisites and for other reasons outlined in El Camino College Administrative Procedure 5055.

### Schedule of Classes

Before the registration period for each semester or term, the college publishes a Schedule of Classes listing the courses offered and general registration procedures. Schedules are available online at [www.elcamino.edu/admissions/schedule.asp](http://www.elcamino.edu/admissions/schedule.asp) and may also be obtained at the Bookstore for a nominal fee. A searchable class schedule showing open and available classes is also available online.

### Priority Registration

In compliance with Section 58108 of Title 5, California Code of Regulations, priority registration will be implemented as follows:

#### Registration Time Allowance

A. All students may register on or after their scheduled registration appointment time, but not before.

B. All students must register by the published deadlines and in accordance with the policies and procedures of the District. If a student fails to meet these deadlines or to follow the District's policies and/or procedures, the student will not be allowed to register for the course. A student who attends and participates in a course without proper registration will neither receive credit nor a grade for that course, and the backdating of registration will not be considered by the District unless the student can prove that he/she properly registered in a timely manner and it was a college error that caused the registration to fail.

A hold against a student (dean, fee, dismissal, etc.), a failure by the student to apply for admissions, a failure by the student to meet prerequisites or corequisites, an unapproved course overload, a K-12 form or process not properly executed, an admissions hold (residency, AB 540, missing data, etc.) not resolved by the student in the manner and timeframe prescribed by the District shall not be considered to be college error. A student will not be allowed to enroll in a class if there is any time overlap with another class.

A student may not be allowed to enroll in a class if the enrollment violates any of the repeat rules as set forth in Title 5 of the California Code of Regulations or in the El Camino College policy and procedure on repeats. Attending and participating in a course without registration does not constitute college error.

For the complete El Camino College Board Policy and Procedure for Priority Registration, please see Board Policy 5055 and Administrative Procedure 5055.



## Registration Priorities

During registration periods, the following registration priority shall be followed:

### Priority Level 1:

Eligible students in veterans, foster youth, homeless youth, Disabled Students Programs & Services (DSPS)/Special Resource Center (SRC), Extended Opportunity Program Services (EOPS), Honors Transfer Program (HTP), First Year Experience (FYE), Puente Project, Umoja-Project Success, Student Athlete Independent Learning (SAIL), and CalWORKs groups

### Priority Level 2:

Eligible students in Title 5-sanctioned groups (none at this time)

### Priority Level 3:

Eligible students in District-designated groups

### Priority Level 4:

Eligible in-District new students

### Priority Level 5:

Eligible continuing students

### Priority Level 6:

Eligible non-District new or returning students

### Priority Level 7:

Other new or returning students

### Priority Level 8:

K-12 concurrently enrolled students

### Priority Level 9:

Continuing students on probation for two consecutive terms and/or continuing students with 100 or more earned units

### Priority Level 10:

Reinstated dismissed students

Students within a continuing student priority level will be prioritized by units earned, at or through El Camino College. The more units earned, the higher the priority up to an earned unit limit of 100. Continuing students with the same earned unit value will be prioritized randomly.

Students within a new/returning student priority level will be prioritized by the submission date of their application for admissions. New/returning students who applied on the same day will be prioritized randomly.

Eligible new students in Priority Levels 1, 2, 3, 4, and 6 must have completed orientation, assessment, and developed an educational plan. Students should contact Veterans Services, Foster Youth, DSPS/SRC, EOPS, CalWORKs or one of the District-designated groups to receive information on qualifications for those programs and eligibility for priority registration.

### Continuous Enrollment for Priority Registration

Continuous enrollment at El Camino College constitutes enrollment in the most re-

cent previous semester per academic year, excluding summer and winter terms. A student must remain enrolled in at least one course for sufficient time to receive a grade of "W" or a letter grade.

For the complete El Camino College Administrative Procedure 5055, Enrollment Priorities, please go to [www.elcamino.edu/administration/board/boarddocs/AP%205055%20-%20Enrollment%20Priorities.pdf](http://www.elcamino.edu/administration/board/boarddocs/AP%205055%20-%20Enrollment%20Priorities.pdf).

## Unit Limitations

A student's program of study will vary according to individual needs and objectives. There is no minimum, but the maximum program for a semester is 18 units without a physical education class and 19 units with a physical education class. The maximum program of study for the winter term is seven units. The maximum program of study for the summer session is 10 units if at least one unit is in physical education. The minimum full-time student program is 12 units per semester. A student wishing to take more than the maximum units may file a petition through the Counseling and Student Success Division. Students must have completed at least 15 transferable units in one semester at El Camino College with a 2.75 grade-point average and an overall grade-point average of 2.5 or higher to be eligible for an overload.

In addition to scheduled class hours, students should include in their weekly schedule the time necessary to study and prepare for classes. Each student is expected to spend two hours per week in study and preparation for each class hour per week in lecture courses. Students who work in business or industry should reduce their total study programs in proportion to the demands of their employment and personal activities. If employment requires 40 hours or more per week, students should limit their study program to seven units or fewer each semester.

## Children in Classrooms

Children are not permitted in classrooms while class is in session. Attendance in class is limited to officially enrolled students and authorized visitors or guests only. In addition, students shall not allow children to be left unattended or unsupervised anywhere on campus. It is the responsibility of each faculty member to inform students of this requirement.



## Student Records

Congress has provided in the Family Educational Rights and Privacy Act (FERPA) that students have certain rights of access to their education records. Please contact the Admissions & Records Office for any information regarding your rights under FERPA.

## High School Students

By law, El Camino College may restrict K-12 enrollment based on any of the following: age, grade, academic preparation, seat availability or registration priority. *District policy restricts concurrent enrollment to students who have completed the 10th grade.*

El Camino College will grant college credit for completed coursework. Students should consult their school counselor and/or school district policy on enrolling in college classes to earn high school credits or dual credit.

Students - when you enroll in classes at El Camino College, you are considered a college student and are expected to act accordingly. Please familiarize yourself with El Camino College policies, procedures, the college calendar, and your rights as a student by reading the class schedule and catalog. Both are available online.

Eleventh- and 12th-grade students must submit an up-to-date application for admissions online, have a fully completed and signed concurrent enrollment form on file in Admissions, and have turned in any supporting documentation to the Admissions Office prior to the start of a semester or term. Failure to meet the admissions deadline will preclude the student from registering in any classes for that term. Late admissions and late registration will not be considered for concurrently enrolled high school students.

Parents - when your child enrolls in classes at El Camino College, you lose some rights afforded you by the K-12 system.

As per the Family Educational Rights and Privacy Act (FERPA), any business you conduct on behalf of your college student must be with the student's written consent. You, the parent, will need a note from your child to access private educational records or to act on his or her behalf.

Applying to El Camino College does not guarantee a seat in a class. Registration priority is given to continuing students first, followed by new and returning students, and then concurrently enrolled high school students. These students must go through the application process each semester or term that they are enrolled as a concurrently enrolled student.

## Equivalent Courses

Courses completed at other colleges and universities may be used to meet a prerequisite. Some high school courses, as stated in the college catalog, may also be used to meet a prerequisite.

Students who have completed equivalent courses at another college or in high school must have copies of necessary transcripts. Unofficial copies of transcripts are acceptable for this process. Do not delay; clear prerequisites prior to registration. Clearance for an equivalent course may be obtained online at [www.elcamino.edu/student/student-services/counseling/prerequisite.aspx](http://www.elcamino.edu/student/student-services/counseling/prerequisite.aspx), in the Counseling and Student Success Office or in the appropriate academic division office.

## Transcripts

Students who plan to attend under veterans or Social Security benefits, receive academic advisement to become matriculated, or need to have coursework at other colleges reviewed for prerequisite clearance must request that college transcripts from all schools attended are sent to the El Camino College Admissions & Records Office.

Students who plan to graduate from El Camino College with a degree or certificate and wish to have coursework taken at other colleges considered for graduation must request that official transcripts are sent from the other colleges to the El Camino College Admissions & Records Office.

Ordering transcripts is easy. Go online at any time to [www.elcamino.edu/admissions/transcripts.asp](http://www.elcamino.edu/admissions/transcripts.asp) and follow the instructions.

The first two El Camino College transcripts are free. Additional transcripts incur a fee as determined by college policy and are payable at the time of the transcript request. Transcripts are processed on a first-in, first-out basis.

## Cross Enrollment at CSU Dominguez Hills

El Camino College students who are eligible may cross-enroll at CSU Dominguez Hills without formal admission and without payment of state university tuition in a maximum of one baccalaureate-level course per semester on a space-available basis for \$10. Such enrollment would be at the discretion of the appropriate campus authorities on each of the campuses.

A student must meet the requirements of cross enrollment to be eligible. Additional information on requirements and procedures may be obtained at the El Camino College Admissions & Records Office.

## Academic Dishonesty

*Academic dishonesty violates El Camino College's Administrative Procedure 5500, Standards of Student Conduct*

El Camino College is dedicated to maintaining an optimal learning environment and insists upon academic honesty. To uphold the academic integrity of the institution, all members of the academic community, faculty, staff and students alike, must assume responsibility for providing an educational environment of the highest standards characterized by a spirit of academic honesty.

Examples of academic dishonesty include but are not limited to:

- Representing the words, ideas, or work of another as one's own in any academic exercise, including the use of commercial term paper companies or online sources for essays, term papers, or research papers, whether free or paid.
- Copying from another student or former student or allowing another student to copy from one's work.
- Allowing another individual to assume one's identity or assuming the identity of another individual.
- Changing answers on a previously scored test, assignment, or experiment with the intent to defraud.
- Inventing data for the purpose of completing an assignment, a laboratory experiment, or case study analysis with the intent to defraud.
- Obtaining or copying exams or test questions when prohibited by the instructor.
- Giving or receiving information during an examination or test by any means such as sign language, hand signals or secret codes or through the use of any electronic device.
- Using aids such as notes, calculators, or electronic devices unless specifically authorized by the instructor.
- Handing in the same paper or other assignment in more than one class when prohibited by the instructor.
- Any other action that is not an honest reflection of a student's own academic work.
- Other forms of dishonesty, including, but not limited to, forgery or attempted forgery of any academic record; alteration or misuse of college documents, records or identification; or knowingly furnishing false information to the District.
- Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site

of instruction, including but not limited to, handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure.

### Responsibility of El Camino College Students

It is the responsibility of each student to conduct him/herself in a manner that encourages learning and promotes honesty and to act with fairness toward other students in the classroom. This incorporates the notion that students should not seek an unfair advantage over other students when completing an assignment, taking an examination or engaging in any other kind of academic activity.

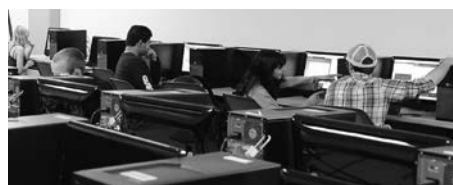
### Consequences for Academic Dishonesty

When there is evidence or knowledge of academic dishonesty occurring, any or all of the following actions may be imposed:

1. The instructor may assign a failing grade to the examination or assignment in which the alleged cheating or plagiarism occurred.
2. The instructor may dismiss the student from the class or activity for the present and/or following class session(s) as stipulated in AP 5520.
3. The instructor completes the online Incident Report and Referral Form (IRRF). The form may be accessed at: [https://cm.maxient.com/reportingform.php?ElCaminoCollege&layout\\_id=5](https://cm.maxient.com/reportingform.php?ElCaminoCollege&layout_id=5). The instructor will copy the division office when submitting the IRRF.
4. The student may need to meet with the instructor and/or the division administrator.
5. The student may also need to meet with the director of student development or designee to investigate the allegations of academic dishonesty. Sanctions for academic dishonesty and/or other violations of the Standards of Student Conduct, AP 5500, may include suspension and/or expulsion.

## Photo ID Card

All students are encouraged to obtain a free El Camino College identification card. These cards are available in the Student Activities Center, serve as photo identification and are required for library services, campus activities, computer labs, and to verify attendance in certain classes/workshops.



## Academic Resources & Support Programs

El Camino College offers many academic and student services to promote and empower student learning and success. These programs provide various services and support, from getting started to reaching educational goals. The college website provides information about how to locate and access the programs and details of services offered. Here is a list of programs and departments that collaborate to make a difference in students' experiences and promote student learning, excellence and success.

- Admissions & Records Office
- Assessment & Testing Office
- Athletics
- CalWORKs
- Career Center
- Career Pathways
- Computer Labs
- Counseling Services
- Distance Education
- El Camino Language Academy (ECLA)
- Extended Opportunity Programs and Services/Cooperative Agencies Resources for Education (EOPS/CARE)
- Financial Aid
- First Year Experience/Learning Communities
- Foster Youth Services
- Foundation Scholarship Office
- Guardian Scholars Program
- Historically Black Colleges and Universities (HBCU) Transfer Agreement
- Honors Transfer Program
- International Student Program
- ITEC START Center
- Learning Resources Center
- Library
- Library Media Technology Center (LMTC)
- Mathematics Study Center
- Mathematics, Engineering, Science Achievement Program (MESA) Program
- Music Library
- Office of Staff and Student Diversity
- Office of Outreach and School Relations
- Puente Project
- Reading Success Center (RSC)
- Schauerman Library
- Science, Technology, Engineering and Math (STEM) Programs and Services
- South Bay Promise
- Special Resource Center (SRC)
- Student Athlete Independent Learning (SAIL) Program
- Student Development Office (SDO)
- Student Equity and Achievement Program
- Student Health Services
- Student Leadership Institute
- Student Success Program

- Supplemental Instruction (SI) Program
- TEACH El Camino
- The Opportunity Project
- The Study Center
- The Village
- Transfer Center
- Umoja-Project Success
- Veterans Services and Resource Center
- Warrior Closet
- Warrior Jobs
- Warrior Pantry
- Warrior-Toro Computer Science Pathway
- Warrior Welcome Center
- Women in Technology (WIT) Program
- Writing Center

## ASO Student Discounts & Student Activities Fee

All students who pay the Student Activities Fee will receive the **Associated Students Organization (ASO)** sticker for their photo ID cards at the Cashier's Office.

The ASO sticker offers a variety of benefits, including discounted movie theater and amusement park tickets. Movie theater and amusement park discount tickets can be purchased at the Marsee Auditorium Ticket Office during its regular operating hours. On-campus benefits include access to Student Activities Center events, free admission to all campus athletic events and a discount on tickets at District-sponsored Center for the Arts events.

Funds from the Student Activities Fee help support cocurricular activities of the college. Such activities include, but are not limited to, student government, clubs, The Union newspaper, plays, athletic teams and the debate team.

The \$15 Student Activities Fee will be collected during primary terms (fall and spring). A student may decline the Student Activities Fee when enrolling for classes. If the student does not decline during enrollment, the Student Activities Fee will be assessed and collected. The Student Activities Fee is non-refundable after the second week of the semester.

## Bookstore

### Hours:

Monday - Thursday: 7:30 a.m. to 5 p.m.  
Friday: Closed

**Phone:** 310-660-3380

### Refund Policy

Merchandise must be in new condition, in sealed package, clean and free of all markings and bearing all original tags. A 10% restocking fee may be assessed on all refunds.

Textbooks can be returned for a full refund within the first week of the fall and spring semesters. Textbooks purchased for summer and winter terms have three days from the start of classes to return for a full refund. Textbooks must be in the same condition as purchased and must be accompanied by a register receipt for a full refund. See the Bookstore webpage for further refund information: [www.elcamino.edu/student/studentservices/bookstore/](http://www.elcamino.edu/student/studentservices/bookstore/).

### Book Buyback

The Bookstore provides daily book buybacks. Students who buy and sell used books realize the best value for their money.

The best time to sell books is during finals. The Bookstore will pay up to 50% back on textbooks if:

- The book has been requested for an upcoming semester.
- The Bookstore needs additional stock.
- There is absolutely no moisture damage on the book.
- The only markings on the book are from a highlighter.
- No pages have been removed.
- There are no new editions pending.

Any student purchasing a used book understands that the life of a used book is limited and that the Bookstore may determine that a book purchased at the beginning of the semester in used condition may not be in condition to be resold by the end of that semester.

### Online Bookstore

The Bookstore has textbook information available online. Look up title and prices for the textbooks. In addition, textbooks may be purchased online at [bookstore.elcamino.edu/home.aspx](http://bookstore.elcamino.edu/home.aspx). You may order textbooks for home delivery or in-store pickup.

## Career & Transfer Center

Career and transfer services are offered in the Student Services building.

The **Career Center** offers opportunities for extensive career planning and evaluation of interests, personality, strengths and skills. Value assessments are also available. In addition, career exploration and workshops are offered as they are related to career education and pre-professional planning and job success. For more information, call 310-660-3593, ext. 6137.

Appointments for career exploration, assessments and counseling are available to current students and alumni. Career fairs, tours, workshops, and career orientations are scheduled throughout the year.

The Career Center has reference books, internet career resources, career pamphlets, occupational files, and online career information that describes jobs and provides information on regional, state, and national job markets.

The **Transfer Center** offers a wide range of activities designed to assist students in transferring successfully to the four-year college or university of their choice.

Among the transfer services offered are professional transfer counseling and advisement, regularly scheduled visits by recruiting and admissions officers from four-year colleges and universities, and workshops on major steps in the transfer process. Other services offered include university fairs at El Camino College and frequent field trips to an array of major universities.

Visit [www.elcamino.edu/student/studentservices/transfercenter/index.aspx](http://www.elcamino.edu/student/studentservices/transfercenter/index.aspx) to find the latest information on fairs, tours and workshops. In addition, find the latest information about the benefits of earning an Associate of Arts/Associate of Science for Transfer degree (AA-T/AS-T) and Transfer Admission Guarantee (TAG) Programs.

## Counseling/Advisement

Counseling services are available to students through scheduled appointments, virtual appointments and drop-in counseling. Appointments are scheduled online one week in advance. Go to [www.elcamino.edu/student/studentservices/counseling/appointments.aspx](http://www.elcamino.edu/student/studentservices/counseling/appointments.aspx). Appointments for some special support programs are not available to schedule online.

A student who has selected a major field of study is strongly encouraged to see one of the counselors assigned to that major. Undeclared and undecided students may schedule an appointment with any counselor.

Counseling services assist students in clarifying career and life goals and in developing an appropriate course of study based on goals, aptitudes and interests.

### Office Hours (subject to change):

Monday - Thursday: 8 a.m. to 5 p.m.  
Friday: Closed





## Library & Learning Resources

### Summer Schauerman Library, Music Library & Learning Resources

#### Hours:

Monday - Thursday: 8 a.m. - 9 p.m.

Friday: Closed

Closed between terms.

**Schauerman Library** is a hub for research and learning that supports student success with a wealth of resources. The Library contains both quiet study spaces and collaborative work areas, with group study rooms available for reservation.

At the **Reference Desk** on the main floor, librarians work with students on research skills and citations while also providing guidance in navigating a college library environment. Ask a librarian where to locate any one of thousands of books, periodicals, newspapers, or online databases that the Library provides for the ECC community.

The **Circulation and Reserves Desk**, located in the main lobby, is where students can check out textbooks on Reserve and books from the general collection. The Library does not have every textbook for all ECC courses. Textbooks may be borrowed for two hours at a time, and copy machines are located nearby so that students may replicate portions of text for homework purposes. Make sure to bring your ECC ID to check out materials and for making copies.

For more information on the Library, visit [www.elcamino.edu/library](http://www.elcamino.edu/library).

The **Learning Resources Center**, located on the second floor of the Library, provides students with two computer labs, learning materials (including anatomy models, calculators, and microscopes) and free tutoring services.

For additional information regarding the Learning Resources Center's services, call 310-660-3511 or visit [www.elcamino.edu/library/lrc](http://www.elcamino.edu/library/lrc).

The **Library Media Technology Center** (Computer Lab), located in the east basement of the Library, contains computers, black and white and color printing, and scanning. Students may print in black and white for 10 cents per page and in color for 25 cents per page. These prices apply for all copying and printing in the libraries or Learning Resources Center.

The **Study Center**, located on the second floor of the Library, has computers and printing. Student athletes should come to this area for the Student Athlete Independent Learning (SAIL) program. The Study Center also offers collaborative study space

and computer access for students who are studying with children present.

**Tutoring**, located on the second floor of the Library, is offered for a multitude of disciplines, including English, English as a second language (ESL), mathematics, chemistry, business, biology, music, and foreign languages. Tutoring is free, and no appointment is necessary. The current tutoring schedule is posted at [www.elcamino.edu/library/lrc/tutoring/index.aspx](http://www.elcamino.edu/library/lrc/tutoring/index.aspx). Free online tutoring is also available for students enrolled in online classes through Canvas.

The **Music Library** is located in MU-126 in the Music building. This library is focused on providing resources in music performance and technique, music literature, and music history. In addition to serving the hundreds of music students who make up the Music Department's unique learning community, the Music Library's services and resources are available for all ECC students, faculty, and staff. The Music Library houses a small computer lab with copying/printing services and music practice rooms, each equipped with a piano, music stand, and listening station.

## Orientation

All students are required to participate in orientation to become familiar with the college and its resources. Orientation is offered in different locations and online at [www.elcamino.edu](http://www.elcamino.edu) via **MyECC**. Special orientation sessions are arranged for high school students through their high schools. Specialized orientations are also arranged for students who participate in the various academic support programs. For more details, visit [www.elcamino.edu/admissions/orientation.aspx](http://www.elcamino.edu/admissions/orientation.aspx).

## Special Resource Center

The mission of the Special Resource Center (SRC) is to facilitate academic success for verified students with disabilities by providing equal access to educational opportunities in an integrated campus setting. The SRC provides support services, adapted physical education, computer technology, and specialized instruction designed to meet the educational needs of students with disabilities.

In order to be eligible for support services or accommodations, a student must provide documentation of his/her disability. Eligibility is determined by specially trained, highly skilled professional staff. Specific educational needs are identified on an individual basis, and a plan is developed with each student. Examples of services or accommodations include, but are not limited to, American Sign Language interpreters, testing accommodations, access technologies, and printed materials made available in alternate formats.

Students with verifiable disabilities who do not wish to avail themselves of the services of the SRC may still be eligible for reasonable accommodation(s) and service(s) through the District by contacting the dean of student support services at 310-660-3484.

El Camino College recognizes its responsibility to provide an equal opportunity for education for all students. Board Policy 1600 of the El Camino Community College District encourages full inclusion in all programs and services. Accommodations and alternate formats are available upon request. The Special Resource Center is located in the Student Services building. Please visit the SRC in person, contact us by phone at 310-660-3295, or visit [www.elcamino.edu/student/studentservices/src/](http://www.elcamino.edu/student/studentservices/src/).



## Reading Success Center

The Reading Success Center (RSC) supports all ECC students with the reading load in all their classes. The RSC aims to provide an atmosphere that is academic, professional, secure, and confidential. The RSC offers free one-on-one tutoring, a computer center, topic-specific workshops, and a warm and welcoming environment for students to study and work on their assignments.

Our trained specialists work with students individually to instill reading strategies and comprehension techniques that will benefit them throughout their academic career. No appointment is needed to use the services; simply drop in and remember to bring your student ID.

For more information about the RSC, visit the Schauerman Library, east basement room 36, call 310-660-3593, ext. 6729 or go to [www.elcamino.edu/student/academicsupport/rsc/](http://www.elcamino.edu/student/academicsupport/rsc/).

## Veterans Services

The Veterans Services Office at El Camino College provides academic and personal counseling for students who are veterans. Veteran Services links students to supportive services and provides students an opportunity to participate in military programs and events.

The U.S. Department of Veterans Affairs (VA) pays education benefits to veterans, service persons, those in the National Guard or active reserves, and eligible dependents and survivors of totally disabled or deceased veterans under a number of benefit programs. Students eligible for these benefits must apply for them each semester through the El Camino College Veterans Center, located in the Student Services building; the telephone number is 310-660-3486. With a counselor-approved educational plan, the El Camino College Veterans Center certifies courses required for a certificate program, the associate degree, and for transferable four-year degrees on behalf of the VA.

Students collecting VA educational benefits must achieve satisfactory progress. If the student falls below graduation standards (2.0 GPA) or is on progress probation for two consecutive semesters, El Camino College is required to notify the VA. The VA will terminate benefits unless it can be shown that the student is pursuing an appropriate objective and has a reasonable chance for success in the chosen program.

Veterans with service-related disabilities may be eligible for a special vocational rehabilitation program offered by the VA. For more information, contact the VA at 1-800-827-1000.

The California Department of Veterans Affairs (CalVet) provides a tuition-waiver program to eligible dependents and survivors of disabled and deceased veterans. Applications are available in the El Camino College Veterans Services Office, by calling the Los Angeles County Veterans Service Office at 213-744-4825, and at [www.calvet.ca.gov/](http://www.calvet.ca.gov/).

## The Writing Center

The Writing Center, located in the Humanities building, room 122, serves all El Camino College students who need assistance with writing. The Writing Center offers one-on-one conferences or computer-assisted instruction. In addition, the Writing Center offers tutorials on grammar, documentation, and specialized writing tasks such as cover letters and personal statements.

To receive services, students must bring their El Camino College identification card, a flash drive to save their work, and a writing assignment from class if they intend to request a writing conference.

All services are drop-in; no appointment is necessary. You may learn more by calling The Writing Center at 310-660-3873 or by visiting [www.elcamino.edu/academics/humanities/writingcenter/](http://www.elcamino.edu/academics/humanities/writingcenter/).



## Campus Police Department

### Parking, Traffic and Safety

The mission of the El Camino College Police Department is to provide a safe and secure environment while respecting the rights and dignity of all students, employees and visitors. Please visit our website for more detailed information: [www.elcamino.edu/police](http://www.elcamino.edu/police).

The vehicle code laws of the state of California, the ordinances of Los Angeles County and the traffic and parking regulations of the El Camino Community College District are in effect 24 hours per day, seven days per week and are enforced by the El Camino College Police Department pursuant to section 21113 (a) (c) (f) of the California Vehicle Code.

Anyone parking in District parking lots, including staff parking areas, is required to display a valid El Camino College parking permit in his/her vehicle. Semester parking permits are available for purchase from the Cashier's Office located in the Bookstore building. Daily parking permits are available for \$3 from parking permit machines located in the parking lots. Daily motorcycle permits are available at Campus Police.

Parking regulations are enforced seven days per week, 24 hours per day throughout the year, including weekends and holidays, unless otherwise specified. Students, visitors and the general public may park in staff parking areas after the posted times and on weekends and holidays with a valid El Camino College student semester permit or daily parking permit. Parking availability is subject to change, and parking lots may be closed or restricted for special events.

All motor vehicles shall be parked within and parallel to painted space boundary lines. Motor vehicles shall not be parked/stopped: 1) overnight on campus (except by special permission granted by the El Camino Police Department); 2) in a space painted with multiple diagonal markings; 3) in driving lanes within parking lots; 4) on campus roads, service roads or driveways; or 5) along curbs that are painted red or are painted to restrict zones, exclusive of loading passenger zones, which must be used for the purposes intended.

Electric vehicle charging stations are available in Parking Lot C to anyone with a valid El Camino College parking permit, but only electric vehicles using the charging stations may park in the designated spots. For more information, visit [www.elcamino.edu/about/charging-stations/](http://www.elcamino.edu/about/charging-stations/).

Traffic and parking regulations are posted throughout campus. The basic campus speed limit is 15 mph in all posted areas. Campus Police will issue citations to violators of these regulations. Parking violations are a minimum of \$40.

The El Camino Community College District shall not be liable for the loss or damage caused to any vehicle parked in a District parking lot. Parking regulations can be viewed at [www.elcamino.edu/about/depts/police/ParkingSvc/parkingregulations.aspx](http://www.elcamino.edu/about/depts/police/ParkingSvc/parkingregulations.aspx).

If you have lost property on campus, please stop by the Police Department Parking Services Office at the corner of Crenshaw and Redondo Beach boulevards Monday through Thursday from 8 a.m. to 4:30 p.m. Lost property not claimed within 90 days is disposed of in accordance with District policy.

The El Camino College Police Department operates a courtesy shuttle that runs between the campus buildings and parking lots, Monday through Thursday from 7 a.m. to 10:30 p.m. upon availability. Officers and cadets are also available 24 hours per day, seven days per week to walk with students, faculty, staff or visitors. Both services are free of charge and are available by calling the Police Department at 310-660-3100 or by using one of the "POLICE" poles located throughout campus. You may reach the Police Department in an emergency situation by dialing 911 from any telephone, sending a text to 911 from a cellular phone or by pushing the RED button on any campus "POLICE" pole.

First aid, as well as help in all emergency situations, is provided through the Police Department.


The use of skateboards, scooters, roller skates and bicycles is not permitted on campus. It is a violation of California Vehicle Code section 21113(F) to operate those items (motorized or non-motorized) on campus. Also see El Camino College Board Policy 5500.

### Disabled Persons Parking

Students and visitors with disabilities who have been issued a DMV Disabled Person (DP) placard may park in any designated disabled person stall. Disabled persons may park in faculty/staff/student spaces and MUST DISPLAY the DMV DP placard/plates AND a valid El Camino College semester or daily parking permit when parked. Failure to display the DP placard and a valid El Camino College permit (when parked in faculty/staff/student space) will result in the issuance of a citation. See California Code of Regulations – Title 5, Section 54100; Ed Code 67301(a): [https://govt.westlaw.com/calregs/Document/194155090D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/194155090D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default)).

## Drug & Alcohol Abuse Prevention Program (DAAPP)

The El Camino Community College District has standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities (Board Policy 3550 and Board Policy/Administrative Procedure 3560). Any student or employee who violates these policies will be subject to disciplinary action. The District will distribute to each student and employee the information required by the Drug-Free Schools and Communities Act Amendments of 1989. A copy of this publication can be obtained at [www.elcamino.edu/about/depts/police/cleryact/DrugAlcoholAbuse.aspx](http://www.elcamino.edu/about/depts/police/cleryact/DrugAlcoholAbuse.aspx) or in select locations on campus in print form.



**Sign up to receive Nixle emergency alerts from ECC Campus Police; simply text 888777 and type ECCPD.**

## Annual Security Report

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, El Camino College publishes Annual Security Reports and all required statistical data, which can be found on the Police Department webpage at [www.elcamino.edu/about/depts/police/cleryact/index.aspx](http://www.elcamino.edu/about/depts/police/cleryact/index.aspx). These publications include Clery crime statistics for the previous three years relevant to El Camino College classes and activities, in addition to institutional policies concerning campus safety and security. The information is also available in printed form in the lobby of the Police Department and in select locations on campus. Upon request, the Campus Police Department can provide or mail out copies of this publication. Contact them at 310-660-3100.

## Sexual and Gender-Based Misconduct

### Including Sexual Assault, Sexual Harassment, and Dating Violence

It is the policy of the El Camino Community College District to provide an educational, employment, and business environment free of sexual and gender-based misconduct, including sexual assault, domestic and dating violence, stalking, and sexual harassment, such as unwelcome sexual advances, requests for sexual favors, as well as any other unlawful sexual or gender-based verbal or physical conduct or communications as defined and otherwise prohibited by state and federal law.

Sexual and gender-based misconduct violates the policy of the District and provisions of the California Fair Employment and Housing Act (FEHA), California Education Code and federal rules, regulations and laws prohibiting sexual and gender-based misconduct, including sexual assault, sexual harassment, domestic and dating violence, and stalking. Sexual and gender-based misconduct shall be immediately reported to the District's Title IX coordinator, or designee, or to any dean, director, or manager for immediate reporting to the Title IX coordinator.

Detailed information, including resources and Title IX procedures, is available online at [www.elcamino.edu/about/depts/diversity/misconduct.aspx](http://www.elcamino.edu/about/depts/diversity/misconduct.aspx) and in the Office of Staff and Student Diversity, Communications building, room 201-D.

## Unlawful Discrimination Complaints

The College affirms its policy to provide an educational and employment environment in which no person shall be unlawfully denied admission, access or benefit to, nor employment in any program or activity that is administered, funded directly by, or that receives any financial assistance from the State Chancellor or Board of Governors of the California Community Colleges on the basis of race, color, national origin, sex and gender (including sexual harassment, sexual orientation, and gender identity), disability, and age as required by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination in Employment Act of 1967. Students or employees with questions, concerns or complaints of unlawful discrimination may contact and/or file a complaint with the following offices. Detailed information is available online at [www.elcamino.edu/about/](http://www.elcamino.edu/about/)

[depts/diversity/unlawful-discrimination.aspx](http://depts/diversity/unlawful-discrimination.aspx) and in the Office of Staff and Student Diversity, Communications building, room 201-D.

## Quejas con carácter de discriminación ilegal

El Colegio reafirma su póliza de ofrecer una educación en un entorno laboral seguro, en el que ninguna persona podrá ser negada al acceso de beneficios, de empleo o cualquier otra actividad o programas como ayuda financiera del estado o la junta de gobernadores de California de los colegios comunitarios. La ley prohíbe la discriminación basada en raza, color, origen nacionalidad y género (como el acoso sexual, orientación sexual, y la identidad de género), la discapacidad, o por edad, de acuerdo al Título VI, Título IX, Sección 504, el acto de discriminación por edad. Estudiantes o empleados que tengas preguntas sobre este tema o alguna queja de discriminación puede comunicarse con las oficinas citadas:

### Students

- El Camino College Director of Staff & Student Diversity Jaynie Ishikawa  
Communications building, room 201-D  
310-660-3593, ext. 3813
- California Community Colleges Chancellor's Office  
Attention: Legal Affairs Division  
1102 Q Street, Sacramento, CA 95811-6549  
916-445-4826
- U.S. Department of Education  
Office for Civil Rights  
San Francisco Office  
50 United Nations Plaza  
San Francisco, CA 94102  
415-486-5555  
[OCR.SanFrancisco@ed.gov](mailto:OCR.SanFrancisco@ed.gov)

### Employees

- El Camino College Director of Staff & Student Diversity Jaynie Ishikawa  
Communications building, room 201-D  
310-660-3593, ext. 3813
- California Community Colleges Chancellor's Office  
Attention: Legal Affairs Division  
1102 Q Street, Sacramento, CA 95814-6511  
916-445-8742
- California Department of Fair Employment and Housing  
20 West 4th Street, 10th Floor  
Los Angeles, CA 90013  
213-439-6799
- U.S. Equal Employment Opportunity Commission  
Los Angeles District Office  
255 E. Temple Street, 4th Floor  
Los Angeles, CA 90012  
800-669-4000

## El Camino College

### Board of Trustees

**William Beverly**  
**Kenneth A. Brown**  
**Mary E. Combs**  
**Nilo Michelin**  
**Clifford Numark**

### Student Trustee

**Lindsey Lee**

### Administration

**Dena P. Maloney, Ed.D.**  
Superintendent/President

**Iris Ingram, MBA**  
Vice President  
Administrative Services

**Jane Miyashiro, M.S.**  
Vice President  
Human Resources

**Ross Miyashiro, M.A.**  
Vice President  
Student Services

**Jean Shankweiler, Ph.D.**  
Vice President  
Academic Affairs



The Schedule of Classes is published three times per year by the Office of Marketing and Communications.

El Camino College is a two-year public community college, officially and fully accredited by the Western Association of Schools and Colleges. The UC and CSU systems, as well as independent colleges and universities, give full credit for appropriate courses completed at El Camino College. We are approved for veterans by the California State Approving Agency for Veterans Education (CSAAAVE) and the U.S. Department of Veterans Affairs (VA).

The El Camino Community College District is committed to providing an educational and employment environment in which no person is subjected to discrimination on the basis of actual or perceived race, color, ancestry, national origin, religion, creed, age (over 40), disability (mental or physical), sex, gender (including pregnancy and childbirth), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, military and veteran status, or retaliation; or on any other basis as required by state and federal law.

# SOUTH BAY PROMISE

The **South Bay Promise** offers personal support to get students to and through El Camino College. Students receive free enrollment for two years, priority registration, access to a laptop loan program, and specialized support services.

**Who is eligible?** The South Bay Promise is available to all first-time, full-time college students (regardless of school district) who attend El Camino the fall after their senior year.



## Complete the Steps to Enroll

by April 30, 2020

[www.elcamino.edu/admissions/steps/](http://www.elcamino.edu/admissions/steps/)

- **Apply for Admission**
- **Financial Aid** (FAFSA or CA Dream Act)
- **Orientation**
- **Assessment**
- **Educational Planning**



## Submit a South Bay Promise Application

by April 30, 2020

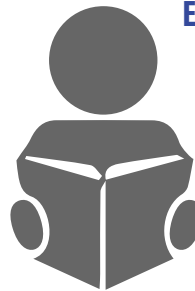
[www.elcamino.edu/southbaypromise](http://www.elcamino.edu/southbaypromise)



## Get Engaged! Connect with a Student Support Program

Eligible programs include:

- First Year Experience
- Extended Opportunity Programs & Services
- Honors Transfer Program
- Athletics
- Puente Project
- Umoja-Project Success
- Warrior-Toro Computer Science Pathway



## Enroll as a Full-Time Student

- Register for at least 12 units during each Fall 2020 & Spring 2021 semesters (9 units for SRC students)
- Attend South Bay Promise Reception before start of fall semester
- Maintain Satisfactory Academic Progress

WWW.ELCAMINO.EDU/SOUTHBAYPROMISE

**Questions?** Contact the Office of Outreach & School Relations

[southbaypromise@elcamino.edu](mailto:southbaypromise@elcamino.edu) | 310-660-3487



El Camino College

[www.elcamino.edu](http://www.elcamino.edu)



The El Camino Community College District is committed to providing an educational and employment environment in which no person is subjected to discrimination on the basis of actual or perceived race, color, ancestry, national origin, religion, creed, age (over 40), disability (mental or physical), sex, gender (including pregnancy and childbirth), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, military and veteran status, or retaliation; or on any other basis as required by state and federal law.

# CAMPUS MAP

**El Camino College**  
Where you belong. Where you succeed.

## LOCATIONS

Administration.....	D-2
Art and Behavioral Science.....	C-2
Art – North.....	C-2
Art Gallery.....	C-2
Baseball Field.....	A-1
Bookstore.....	B-1
Alondra Room.....	B-1
Decathlon Room.....	B-1
East Dining Room.....	B-1
Stadium Room.....	B-1
Campus Theatre.....	D-2
Center for Applied Technology (CAT).....	B-1
Central Plant.....	B-2
Chemistry.....	D-1
Communications.....	C-1
Community Education.....	C-1
Construction Technology.....	A-2
Distance Education Center.....	C-1
Facilities.....	A-1
Gymnasium.....	B-2
Haag Recital Hall.....	D-2
Health Center.....	C-2
Humanities.....	D-1
Industry Technology Education Center (ITEC).....	D-1
Learning Resources Center.....	C-2
Library.....	D-2
Life Science.....	D-1
Manhattan Beach Blvd. Modules (MBBM).....	C-1
Marsee Auditorium.....	C-3
Math Business Allied Health (MBAH).....	D-2
Mudrock Stadium.....	B-2
Music.....	D-2
Natural Science.....	D-1
North Field.....	B-2
North Gym.....	C-2
PE & Athletics Field.....	B-2
PE South.....	C-2
Physics.....	D-1
Planetarium.....	C-1
Police.....	D-3
Pool.....	C-2
Pool & Classroom Complex.....	C-2
Sand Courts.....	C-3
Softball Field.....	B-3
Social Science.....	C-3
South Gym.....	C-3
Special Resource Center.....	C-1
Student Activities Center (MBBM 137).....	C-1
Student Services.....	C-1
Tennis Courts.....	C-3



**LEGEND**

- = Under Construction
- = Accessible Parking

**PARKING**

Parking Lot A.....	D-1
Parking Lot B.....	D-1
Parking Lot C.....	B-1
Parking Lot D.....	B-1
Parking Lot E.....	A-1
Parking Lot F.....	B-2
Parking Lot H.....	B-3
Parking Lot J.....	D-3
Parking Lot K.....	D-3
Parking Lot L.....	D-4

**INTERACTIVE MAP**  
[www.elcamino.edu/map](http://www.elcamino.edu/map)



# El Camino College

16007 Crenshaw Blvd., Torrance, CA 90506

## Summer 2020

Registration appointment information available online, via **MyECC**.



College is expensive. We want to help! The South Bay Promise offers an affordable pathway directly from high school for students coming to El Camino College. Students receive free enrollment for two years, priority registration, access to a laptop loan program, and specialized support services.

The South Bay Promise is available to all first-time, full-time college students (regardless of school district) who attend El Camino College the fall after their senior year. Complete the following steps to enroll:

- ▶ **Apply for Admission**
- ▶ **Financial Aid (FAFSA or CA Dream Act)**
- ▶ **Assessment**
- ▶ **Orientation**
- ▶ **Educational Planning**
- ▶ **South Bay Promise Application**
- ▶ **Join a support program**
- ▶ **Register for 12 units**

Visit [www.elcamino.edu/SouthBayPromise](http://www.elcamino.edu/SouthBayPromise) for more information.



1-866-ELCAMINO

[www.elcamino.edu](http://www.elcamino.edu)

\$1.00