Company Name

Date

Recipient's Name
Company Name
Street Address
City, State, Zip Code

[Mr./Ms.][Last Name]:

I am pleased to be able to provide a recommendation for Professional Contracting, LLC. When my company decided to build an office rather than continuing to lease space in a commercial building, we interviewed a number of contracting firms. We choice Professional Contracting, LLC because the firm came highly recommended and we were very impressed with their proposal, pricing, and responsive service.

I have absolutely no regrets about our decision to work with Professional Contracting, LLC. They were able to stay on pace with the project timeline within the approved budget. They kept us informed throughout the project so that we were never left wondering if things were progressing as they should. The quality of their work is impeccable – we could not be more pleased with the finished structure.

Our team will not hesitate to work with Professional Contracting, LLC in the future whenever we have additional construction or renovation needs. If you're looking for a construction firm that provides quality work and exhibits integrity throughout all aspects of operations, you won't be disappointed if you choose Professional Contracting, LLC. I recommend the firm without hesitation.

If you would like to further discuss my company's experience with Professional Contracting, LLC, I will be happy to speak with you. Just call me at [insert phone number] or send an email to [insert email address]. Best wishes for a successful construction project.

Sincerely,

Name
Title